



Florida A&M University
Office of Graduate Studies and Research
FAMU Final Term Degree Clearance Checklist Form

Student Information

Date: _____

ID Number: _____

Last Name: _____ First Name: _____

Email: _____ Phone: _____

Permission to send a text message to you? Yes No

Degree: _____

Department _____

Final Degree Clearance Checklist

1. Has the *Research and Project Approval Form* been signed by the Major Professor, Graduate Coordinator and Department Chair? Yes No
2. Does each committee member have the proper level of Graduate Faculty Status? Yes No
3. Has the student applied for graduation? Yes No
4. Is the student currently enrolled for at least one credit hour? Yes No
5. Does the student have the correct number of coursework hours? Yes No
6. Does the student have the correct number of thesis/dissertation hours? Yes No
7. Have all Is and Us been cleared? Yes No
8. Do all DIS courses have a course title? Yes No
9. Have all holds been lifted? Yes No
10. Is the Graduate GPA greater than or equal to 3.00? Yes No
11. Is the student enrolled in thesis or dissertation defense? Yes No
12. Did the student submit a Defense Announcement Form? Yes No

Ph.D. Students Only

1. Has the student completed the Survey of Earned Doctorates? Yes No
2. Has the student provided a full version of his or her C.V.? Yes No

Checklist completed by (Print name)

Signature

Date