

(Please Type)

Florida A&M University
School of Graduate Studies and Research
Application for Graduate Faculty Status*
(Deadline: Second Monday of each month)

*** Graduate Faculty status allows a faculty member to serve on a thesis or dissertation committee. See below for Graduate Faculty Admissions criteria. All applications must be approved by the Graduate Dean prior to serving on a student's thesis or dissertation committee.**

Semester/Year _____

Name of Faculty Applicant _____

LAST FIRST MI

Campus Address (Complete): _____

Campus Phone: _____ E-mail Address: _____

College /School/Institute _____ Department _____

Educational Background: Degree Field Institution Year Completed

Terminal Degree in Field Yes No

Years of Univ. Teaching _____ Years at FAMU _____

Faculty Rank: _____ Status: _____ Tenure Status: _____

Number of Refereed Publications _____ Journal _____ Books _____ Chapters _____ Proceedings _____ Other _____

If "Other", please explain: _____

Please List Scholarly Refereed Publications

Author(s) Title (Abbreviated) Place of Publication Year

Please List Your Five Recent Professional Conferences/Presentations

Conference Name Presentation (Abbreviated) Year

I verify that **all** information provided on this application is accurate and true.

Signature

Date

Recommendations:

Department Chair

Signature

Date

Academic Dean

Signature

Date

Approvals

Graduate Dean

Yes

No

Graduate Dean

Name

Signature

Date

For SGSR use only: Receipt Letter_____

Decision Letter_____

Database Log_____

Criteria for Admission to the Graduate Faculty

1. All in-unit faculty holding a terminal degree-Ph.D or equivalent, as specified in the university-wide tenure criteria, will become members of the graduate faculty, and with departmental, institute/school/college, and the graduate dean's approval will be granted graduate faculty status. All graduate faculty appointments or changes in status, as a result of reassessment, must be reviewed by the Graduate Dean for final approval.
2. Schools, colleges, institutes, or departments may develop (time independent) criteria for master's and doctoral directive status, which exceed the terminal degree requirements indicated in item 1 above. Changes in criteria must be granted by the Graduate Council, prior to implementation.
3. Government, corporate, adjunct, or visiting faculty members must meet the requirements in items 1, and 2 above, prior to being invited to serve on thesis or dissertation committees. Written documentation of the faculty member's qualifications and approval at the college or departmental level must be submitted to the Graduate Dean's Office.
4. All graduate faculty appointments or changes in status, as a result of reassessment, must be reviewed by the Graduate Dean for final approval.

APPROVED BY A VOTE OF THE GRADUATE COUNCIL

February 16, 2011